

CARES Act Payroll and Debt-Obligation Loan Formula

Obtain the total of the previous 12 months (prior to date of application) expenses, including:

Employee Salaries (including Employer-paid health care benefits; Employer-paid retirement benefits; Employer-paid state and local payroll taxes); Mortgage Payments; Rent (including rent under a lease agreement); Utilities; and Any other debt obligations. Loan amount cannot exceed \$10 Million.

Do not include Federal Payroll taxes, Sick or Family Leave, or any single employee income in excess of \$100,000.00.

Divide those total obligations by 12 to obtain a monthly average of expenses.

Multiply the monthly average by 2.5 (This will be your total eligible loan amount).

Example:

$\$360,000.00$ (total 12 months expenses) \div 12 = $\$30,000.00$ (Monthly Expense Average)

$\$30,000.00$ (Monthly Expense Average) \times 2.5 = $\$75,000.00$

$\$75,000.00$ would be the total loan amount for this scenario.

*** Two loan types will be available. If they are approved for one, they cannot access the other.**

**** Do not apply for the Economic Injury Disaster Loan: Churches are not Eligible**